TRDRP Applicant Informational Webinar

2022 Call for Applications
The Smoke and Vape Free
Scholars Initiative (SVFSI)

July 27, 2021



Smoke and Vape Free Scholars Initiative (SVFSI)

Programmatic Overview

- TRDRP Overview and Mission
- Highlights of the 2022 Initiative
- Award Types, Key Dates and Scoring Criteria
- Key Guidance to Applicants
- Q&A

Overview of SmartSimple

- Navigating
- Q&A

See https://trdrp.org/funding-opportunities/ for more details



TRDRP Mission

We transform tobacco taxes into cutting edge research to reduce commercial tobacco use and tobacco-related diseases, and inform public policy that benefits California's diverse populations.

Proposition 99: The Tobacco Tax and Health Protection Act of 1988

- 25¢/pack cigarette surtax for cessation, prevention, and research
- 5¢ of each \$1 collected supports tobacco-related research

Proposition 56: The California Healthcare, Research and Prevention Tobacco Tax Act of 2016

- Increased the retail tax on tobacco products by \$2
- To expand research into the causes, early detection, and effective treatment, care, prevention, and potential cure of all types of cancer, cardiovascular and lung disease, oral disease, and tobaccorelated diseases to ultimately save lives, and as a result, enhance the economy of the state.



Tobacco Education and Research Oversight Committee (TEROC)

A legislatively mandated advisory committee charged with overseeing the use of Proposition 99 and Proposition 56 tobacco tax revenues. These funds are designated for tobacco control, prevention, and for tobacco-related research.

Research Grants
Program Office
RGPO;TRDRP

Tobacco Use
Prevention and
Education (**TUPE**)

California Tobacco Control Program (CTCP)



Research
Univ. of California
CCO-RELATED DISEASE

Prevention He



Health Promotion/Treatment
CA Dept. of Public Health

TEROC Plan



Smoke and Vape Free Scholars Initiative (SVFSI)

Objective 1: Reduce the disparities related to commercial tobacco use

Objective 2: Ensure the tobacco control workforce reflects the communities it serves

Objective 4: Empower youth and young adults to take on meaningful roles in tobacco control



Highlights of the 2022 Initiative

The Smoke and Vape Free Scholars Initiative

Goal: To stimulate student enthusiasm for tobacco-related research and foster engagement and persistence of the next generation of researchers that represent the diversity of California's tobacco priority populations.



Tobacco-Control Priority Populations

These populations use tobacco at higher rates, experience greater smoke/nicotine exposure, and have higher rates of tobacco-related diseases:

Applicants will:

- define a program theme focused on one or more priority populations
- recruit students
 from one or more
 priority populations

- School-age youth
- Formerly incarcerated individuals
- Individuals employed in blue-collar jobs, agriculture
- Individuals with mental illness
- People of low socioeconomic status, including the homeless
- People with disabilities
- Pregnant and breastfeeding women
- Racial/ethnic minorities
- Rural residents
- Sexual/gender minorities
- Veterans, ROTC enrollees
- Other priority populations provide a rationale



TRDRP Research Priorities

Applicants will propose SVFSI Scholar research experiences designed to address disparities in tobacco use and the diseases that result.

- Research questions in support of the California End Commercial Tobacco Campaign; https://trdrp.org/about/ca-endgame-resources.html
- Social and behavioral prevention and treatment
- State and local tobacco control policy research
- Environmental exposure & toxicology; tobacco product waste
- Neuroscience of nicotine addiction and treatment
- Tobacco related diseases:
 - Cancer prevention, treatment and biology
 - Cardiovascular and cerebrovascular diseases
 - Oral diseases and dental health
 - Pulmonary biology and lung diseases
 - Other tobacco-related health effects



SVFSI Award Overview

Grant Mechanism	Maximum Award (Direct Cost)	Maximum Award Duration (Years)	Purpose of Award
Program Award	\$1,150,000	4	To support development and administration of partnered mentor & training programs for undergraduate, post-baccalaureate and masters-level students from diverse backgrounds to conduct tobacco-related research projects in a mentor's laboratory, while also engaging in local tobacco control activities.
Planning Award	\$25,000	1	To support California State Universities and California Community Colleges to assemble an administrative team and mentoring partnership with a doctorate-granting university, then prepare and submit a Program Award application.



Peer Review of Applications: Scoring

TRDRP is an NIH-approved peer review funding organization. We use merit categories and our rating scale is consistent with the 1-9 scale used by NIH.

SCORE	DESCRIPTOR	Strengths/Weaknesses
1	Exceptional	Extremely strong with essentially no weaknesses
2	Outstanding	Extremely strong with negligible weaknesses
3	Excellent	Very strong with only some minor weaknesses
4	Very Good	Strong but with numerous minor weaknesses
5	Good	Strong with at least one moderate weakness
6	Satisfactory	Some strengths but also some moderate weaknesses
7	Fair	Some strengths but with at least one major weakness
8	Marginal	A few strengths and a few major weaknesses
9	Poor	Very few strengths and a few major weaknesses



SVFSI Program Award:

A Partnership



Smoke and Vape Free Scholars Initiative

Overview of Program Awards

CSU/CCC Co-Principal Investigator (CSU/CCC Co-PI)

CSU/CCC Institution

- Administer program
- Oversee process for selecting students to become SVFSI Scholars
- Oversee the tobacco control and advocacy education

Collaboration

- Match scholars & research mentors
- Provide mentor training
- Identify tobacco control projects and mentors*
- Collaborate with TRDRP on Kick-Off and Scholar Meetings

*Projects and mentors may be based at other organizations such as public health departments or community-based organizations

Research Co-Principal Investigator (Research Co-PI)

Research Institution

- Oversee process for identifying research mentors
- Provide mentored research experiences for SVFSI Scholars

CSU: California State University
CCC: California Community College

SFVSI Program Award Partnership Considerations

- The *CSU/CCC Institution will be officially responsible for submitting grant materials
- SVFSI Program Awards are one project with two budgets:
 - One budget will be prepared by, and awarded to, the CSU/CCC Co-PI's institution
 - A second budget will be prepared by, and awarded to, the Research Co-PI's Institution.
- Subcontracts are allowed for each Co-PI institution and must be fully justified.
- All out-of-state subcontracts and collaborations must be well-justified. Please note that funding for out-of-state expenses are extremely limited and TRDRP does not encourage such expenses.



*CSU: California State University CCC: California Community College

SVFSI Program Award Peer Review Scoring Criteria

Standard NIH scoring system that is based on the 1-9 scale.

Each application is scored on these three criteria:

Criteria Set-1: Impact (30% scoring weight)

- Overall theme relevant to tobacco control issues and diversity
- Scholar Engagement

Criteria Set-2: Strengths (50% scoring weight)

- Partnership Collaborative Agreement & Coordination
- Award Plans
- Scholar Recruitment Plan
- Mentoring Plan
- Tobacco Control/Advocacy Projects & Educational Programming

Criteria Set-3: Feasibility (20% scoring weight)

- Team/institution qualifications to carry out the proposal
- Communication Plan
- Letters of Support





SVFSI Planning Award: A Single Principal Investigator



*CSU/CCC Principal Investigator

CSU/CCC Institution

- Identify a partner research institution
- Identify potential additional collaborators
- Further refine the tobacco control theme
- Plan the structure of the mentorship and training program
- Prepare a competitive SVFSI Program application for Fall 2022 submission

*CSU: California State University

CCC: California Community College



SVFSI Planning Award Peer Review Scoring Criteria

Standard NIH scoring system that is based on the 1-9 scale.

Each application is scored on these criteria:

Criteria Set-1: Theme (40% scoring weight)

- Overall theme relevant to tobacco control issues and diversity
- Scholar engagement

Criteria Set-2: Planning Activities (30% scoring weight)

- Team building plans
- Timeline
- Commitment to providing advocacy & education

Criteria Set-3: Qualifications (30% scoring weight)

- Principal Investigator/institution
- Letters of Support
- Tobacco-relatedness



Key Dates

Cycle	Program Award	Planning Award
2022 Call Opens	July 16, 2022	July 16, 2022
Letter of Intent (LOI) Submission Deadline (Rolling Approval)	August 26, 2021 at 12pm PT	August 26, 2021 at 12pm PT
Applications Due	September 30, 2021 at 12pm PT	September 30, 2021 at 12pm PT
Applicants Notified	December, 2021	December, 2021
Awards Start	March 1, 2022	March 1, 2022
SVFSI Networking Workshop		March 2022
Fall 2022 for the 2023 Initiative Call	Submission/Resubmission	Submission of Program Award



Key Guidance to Applicants

- Must submit a Letter of Interest (LOI) by August 26, 2021 at 12pm
 PT. TRDRP will assess LOI eligibility & tobacco-relatedness, then we'll invite applicants to submit a full application (on a rolling basis)
- Applications submitted by September 30, 2021 at 12pm PT
- Applications that include cannabis must also be related to tobacco or tobacco-related disease
- Proposition 56 requires that all research dollars must be used within California – plan your project and budget accordingly
- Applicants are advised to build in potential COVID-19 impacts to the SVFSI Program and Planning Award Plans; along with contingencies



Q&A



How to submit a proposal (LOI and application) in SmartSimple

presented by

Research Grants Program Office (RGPO) Contracts and Grants Unit (C&G)

- C&G works in collaboration with TRDRP, serving as interface on administrative and procedural aspects of your Letter of Intent (LOI) or Application and their submission and review process.
- Contact RGPOgrants@ucop.edu



Key Dates & Tips

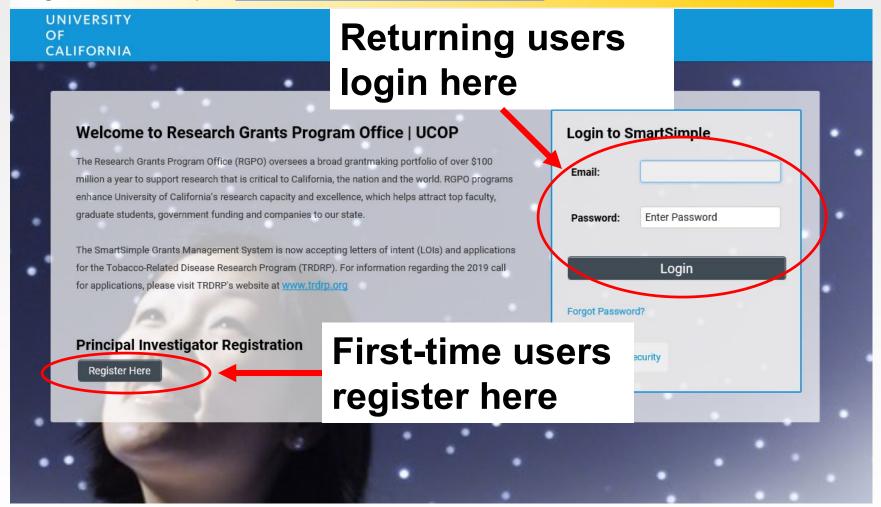
Action	Due Date (SVFSI only)	
Letters of Intent (LOI) Due (Required for all submissions)	Thursday, August 26, 2021 12:00 Noon PT	
LOI Notification	LOIs approved on a rolling basis	
Full Applications Due (Inclusive of Institution Approval)	Thursday, September 30, 2021 12:00 Noon PT	

- All materials must be submitted through SmartSimple
- Detailed instructions are provided on the website and in SmartSimple
- Start early to become familiar with SmartSimple
- Submit early: LOIs will be approved on a rolling basis.
 No late LOIs or applications will be accepted.



Accessing SmartSimple

Login to SmartSimple: https://ucop.smartsimple.com/

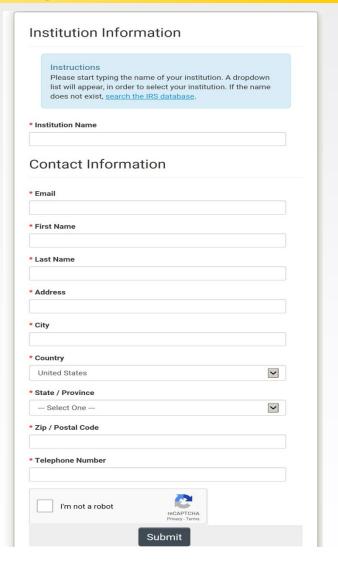




Creating an Account on SmartSimple https://ucop.smartsimple.com

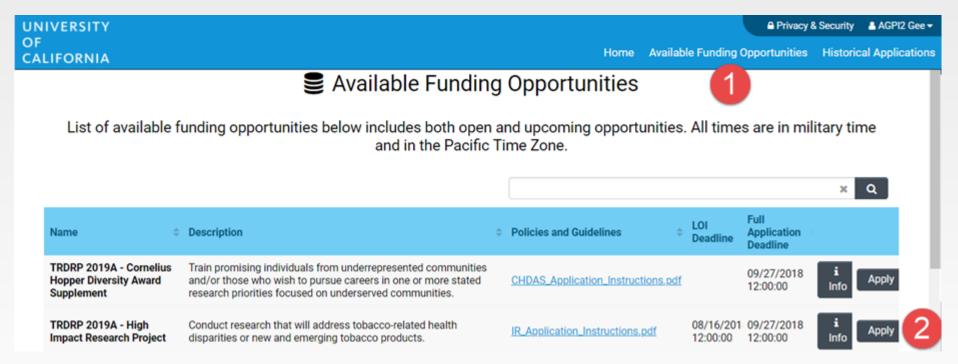
Enter your institution and complete your applicant contact information.

If you receive a message that an account with your email address already exists, return to the main login page and click "Forgot Password."





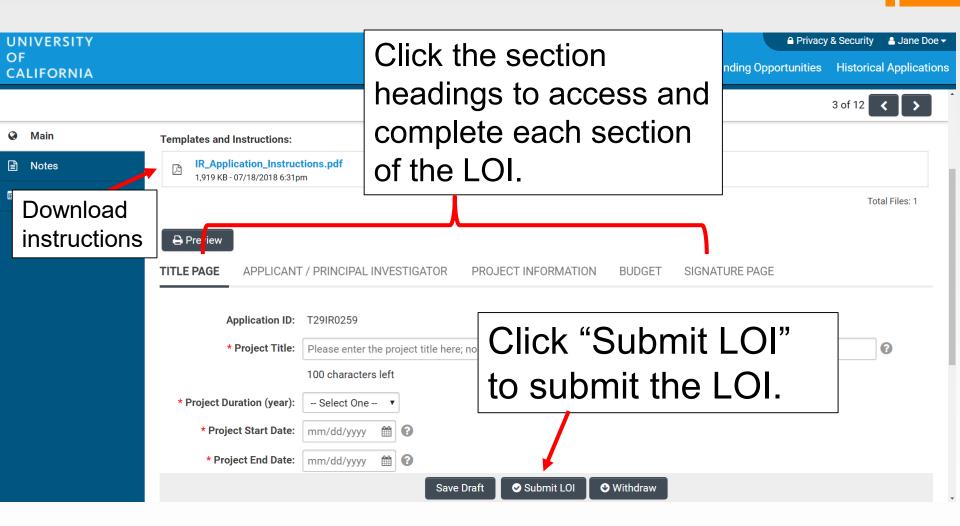
Preparing and Submitting an LOI



- Click on the "Available Funding Opportunities" tab in the upper right corner.
- 2. Find the row that corresponds to the award you're interested in and click "**Apply**."

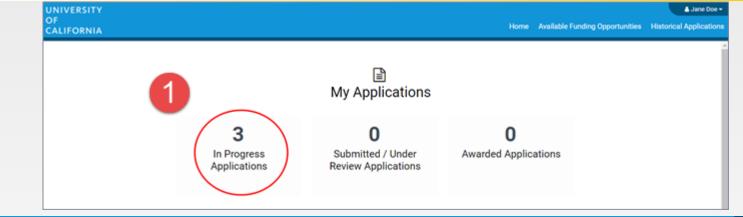


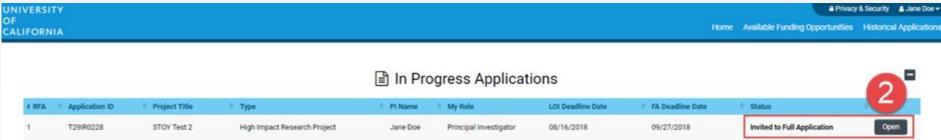
LOI Submission Steps





From Approved LOI to Invited Application

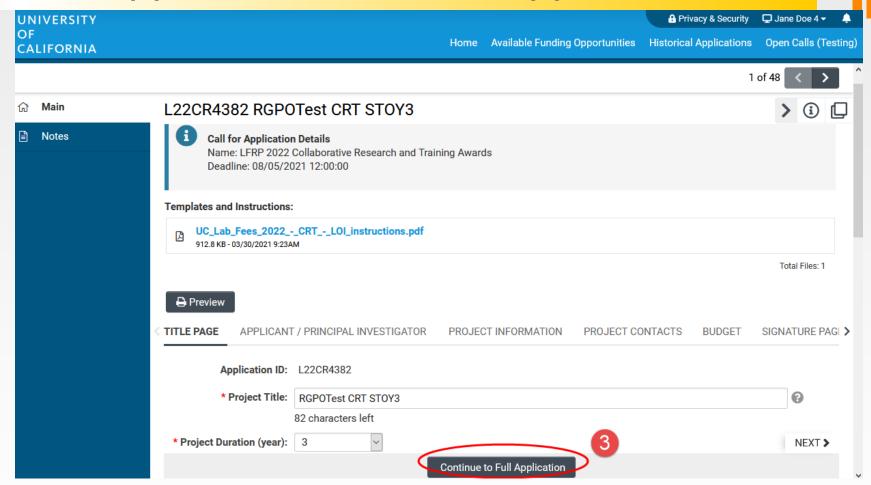




- 1. Click on "In Progress Applications."
- Locate the row for your submitted TRDRP LOI. Confirm approval of your LOI under the "Status" Column. Click "Open" to begin full application and access instructions and templates.



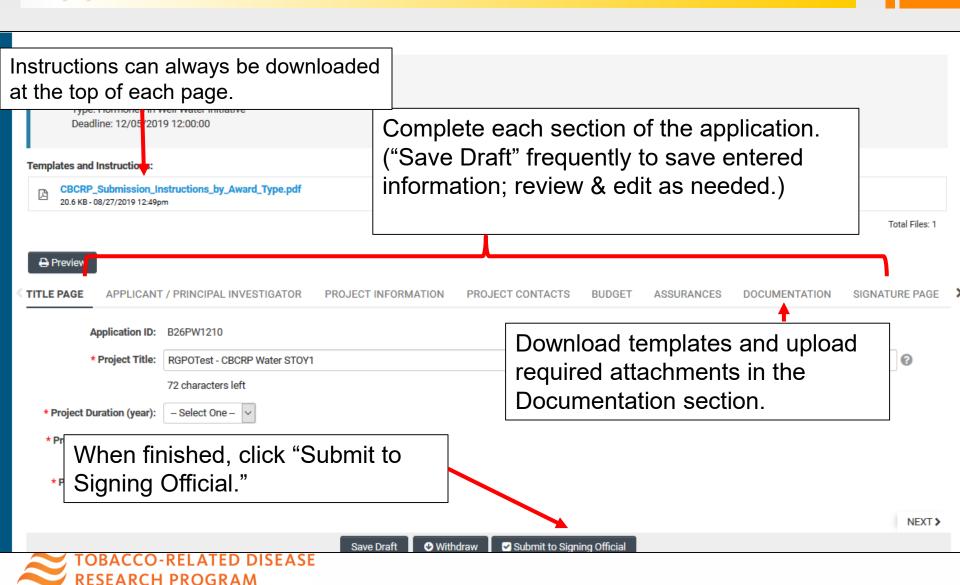
From Approved LOI to Full Application



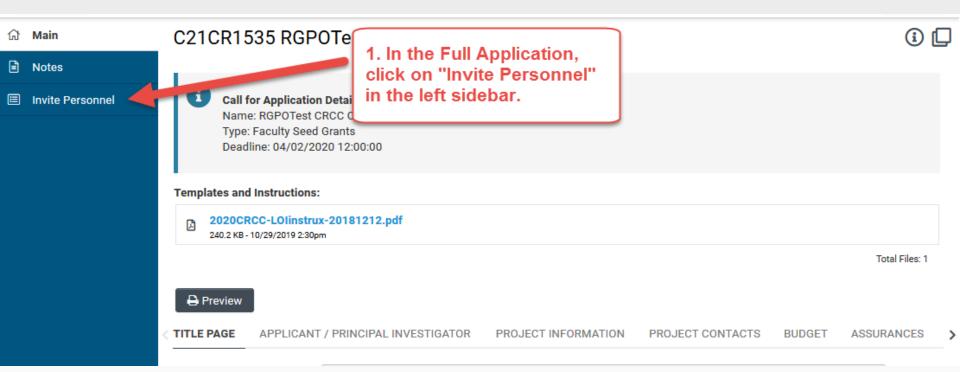
3. Click on the "Continue to Full Application" button at the bottom of the screen to access the Full Application materials.



Application Submission



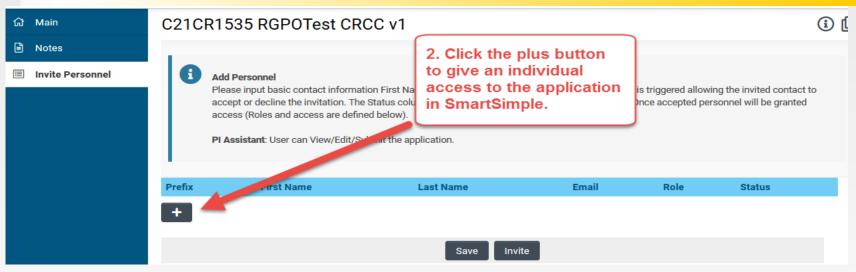
Full Application: Inviting Personnel



Click on "Invite Personnel"



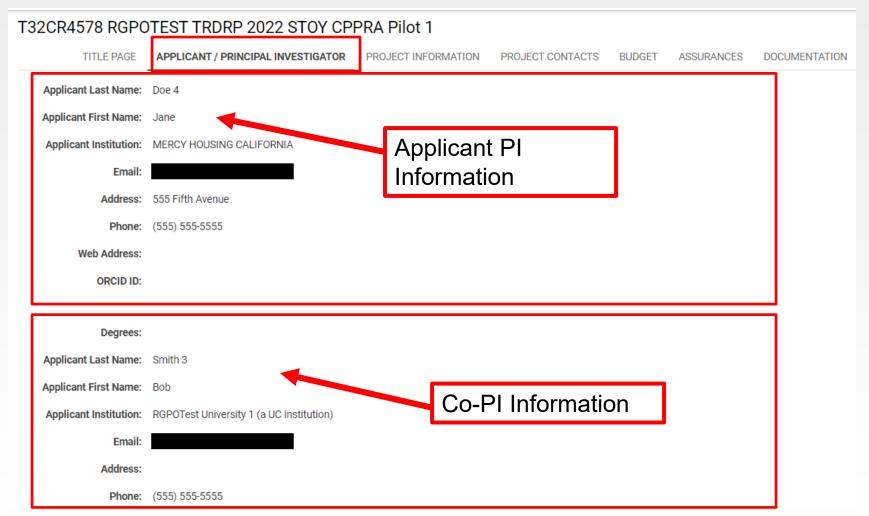
Full Application: Inviting Personnel



- 2. Click the plus button to provide access to the following roles on the SmartSimple application:
- Co-Principal Investigator: <u>Required</u> for PROGRAM awards (not available for Planning); Edit
 access to full application, generates their own prime-level budget
- PI Assistant: can edit and submit a completed application
- Co-Investigator: View only
- 3. Enter the individual's name and email address.
- 4. Repeat as needed.
- 5. Click 'Invite' to send out invitation emails.



Program Award only - Confirming Addition of co-Pl





Program Award only: Budget tab with multiple budgets

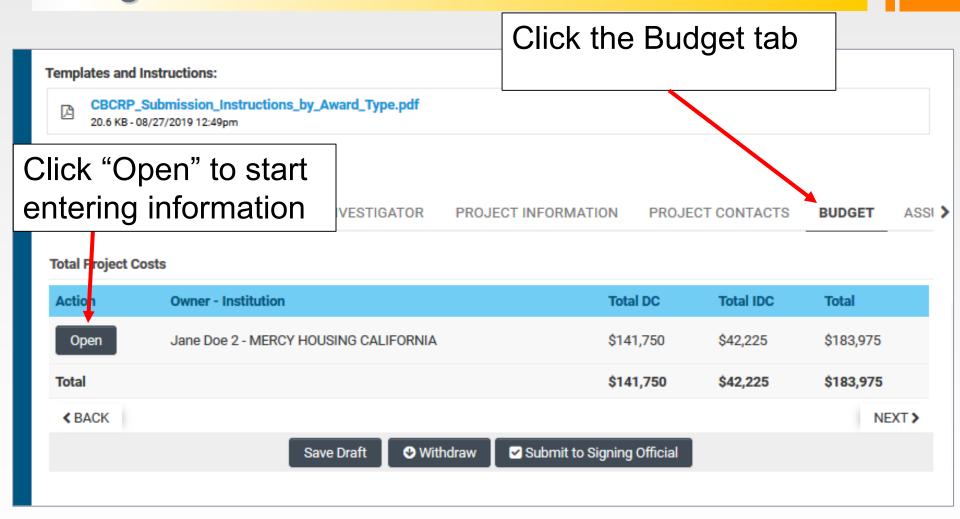


CHECK the Total Direct Costs against allowable budget cap before clicking Budget



Complete

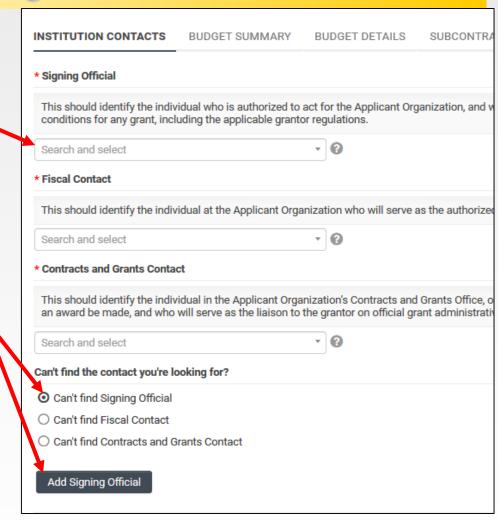
Budget tab





Budget tab – Adding Institution Contacts

Start typing the name of your signing official into the field and select from the list that populates. If you cannot find their name in the list, click "Can't find Signing Official", then click "Add Signing Official."





Budget tab – Editing the budget

Translational Research Award Application » Budget

♪ Back to Application



Budget Instructions:

Please open the budget and carefully read the limits set on the call for applications. If exceeded, system will alert and user is required to adjust the numbers.

INSTITUTION CONTACTS

BUDGET SUMMARY

BUDGET DETAILS

SUBCONTRACT BUDGET DETAILS

Please click the Edit Budget button below to enter your budget information.

Edit Budget

Jane Doe 1 - MERCY HOUSING CALIFORNIA

Budget Summary

Save Draft

Budget Complete

Do not click "Budget Complete" until you have entered all the necessary budget figures and justification notes clicking this button will lock your budget and you will not be able to make additional edits.



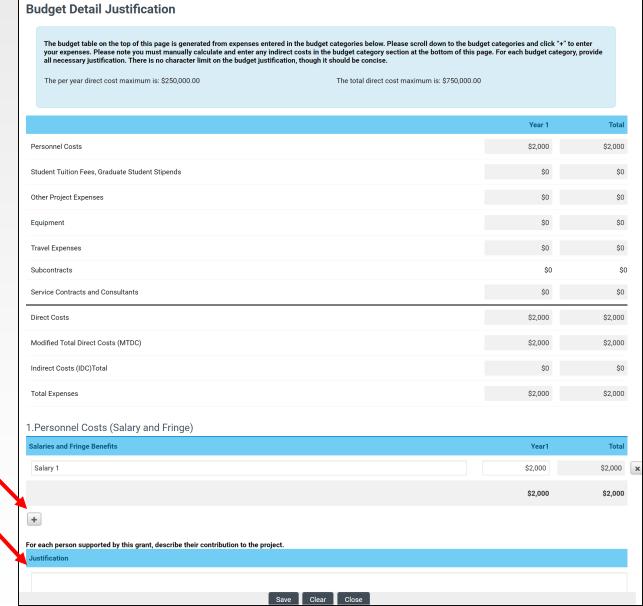
Budget tab – Editing the budget

Scroll down to "Personnel Costs." Click "+" to add a new row.

Entries will populate in the budget summary at the top of the page.

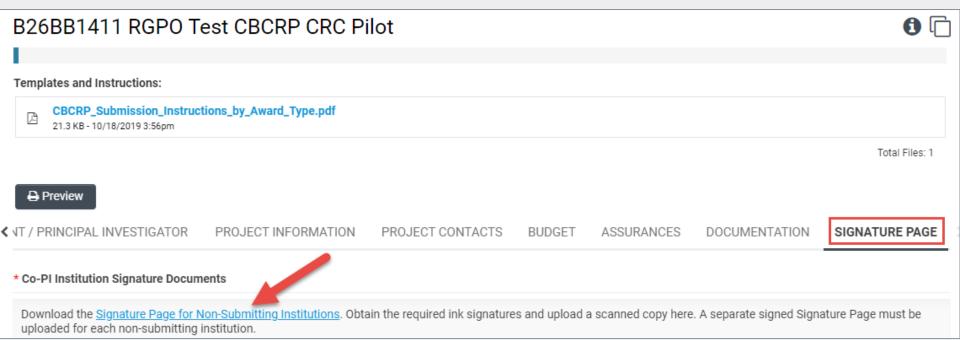
Enter budget justification.

Repeat for all budget categories.



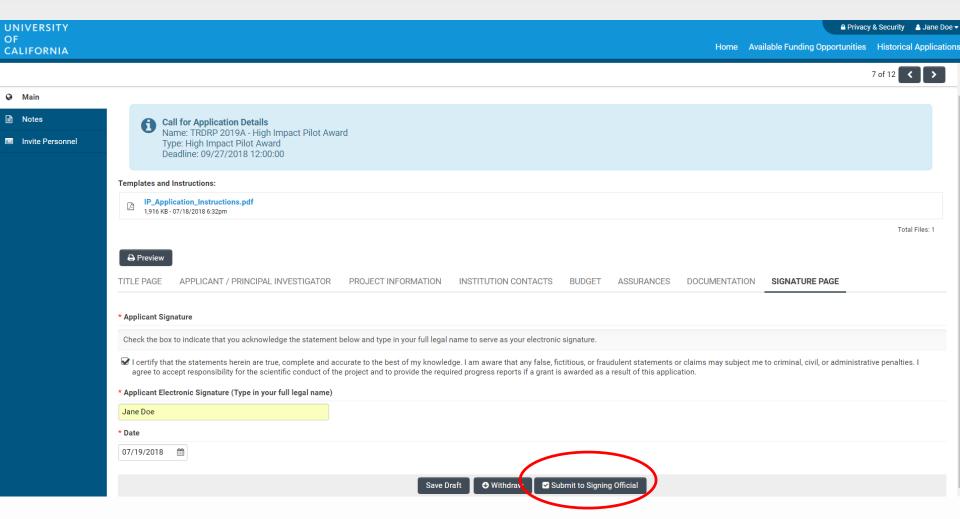


Program Award only: Submit to Signing Official – Co-PI Institutional Signature





All Awards: Submit to Signing Official – Applicant Pl





SmartSimple Support

Contact the Research Grants Program Office (RGPO) Contracts and Grants for all technical issues, including user account retrieval.

- Email: RGPOgrants@ucop.edu
- Visit TRDRP website for the 2022 call for applications and related information (<u>TRDRP.org</u>)
- Log in to <u>SmartSimple</u> to download detailed submission instructions.

Q&A

