



# **TRDRP 2020 Call for Applications**

## **Applicant Informational Webinar**

October 29, 2019

# Overview

- **Programmatic Overview**
  - TRDRP Overview and Mission
  - Highlights of the 2020 Call for Applications
  - Key dates, Grant Types and Scoring Criteria
  - Key Guidance to Applicants
  - Q&A
- **Overview of New Application System**
  - Navigating SmartSimple
  - Q&A

# TRDRP: One of three programs using Prop 56 revenues for tobacco control



**Health Promotion/Treatment**  
*CA Dept. of Public Health*



**Prevention**  
*CA Dept. of Education*



**Research**  
*Univ. of California, TRDRP*



# TRDRP's Mission:

Fund research that enhances understanding of tobacco use, prevention and cessation; the social, economic and policy-related aspects of tobacco use; and tobacco-related diseases in California.

**Proposition 99:** The Tobacco Tax and Health Protection Act of 1988

- 25¢ per pack cigarette surtax for cessation, prevention, and research
- 5¢ of each \$1 collected supports tobacco-related research

**Proposition 56:** The California Healthcare, Research and Prevention Tobacco Tax Act of 2016

- Increased the retail tax on tobacco products by \$2
- To expand research into the causes, early detection, and effective treatment, care, prevention, and potential cure of all types of cancer, cardiovascular and lung disease, oral disease, and tobacco-related diseases to ultimately save lives, and as a result, enhance the economy of the state.

# 2020 Call for Applications: Highlights

- There will be one award cycle for FY 2019-2020
- The names of some awards have been simplified
- A research priority has been added to include other health effects not included in the other 8 priorities
- Multiple applications from a PI will be accepted if the topics are distinct
- Two new award types have been added:
  - Rapid Response Research to Accelerate Policy
  - Community-Partnered Participatory Research Award
- Applicants are required to determine whether the sex of an animal model or human subject should be considered as a biological variable when designing their experiments.
- LOIs will be programmatically reviewed by TRDRP staff to verify consistency with the requirements and adherence with TRDRP research priorities as described in this call.

# Key Dates

Cycle	2020	Pilot CPPRA
Call Opens	October, 2019	October 24, 2019
LOI Submission Deadline (rolling approval)	Thursday November 14, 2019 12pm PT	LOI is not required
Applications Due	Thursday January 23, 2020 12pm PT	Thursday, March 5, 2020 12 pm PT
Applicants Notified	June, 2020	June, 2020
Awards Start	July, 2020	July 2020

# Current Research Priorities

- Social and behavioral prevention and treatment
  - Cancer prevention, treatment, and biology
  - Cardiovascular and cerebrovascular diseases
  - Environmental exposure and toxicology
  - Neuroscience of nicotine addiction and treatment
  - Oral diseases and dental health
  - Pulmonary biology and lung diseases
  - State and local tobacco control policy research
  - Other tobacco-related health effects
- 
- *All TRDRP research priorities encourage studies designed to directly address disparities in tobacco use and the diseases that result.*
  - *Community engagement and community participation should be integrated into all award mechanisms at a level appropriate to the proposal type.*

# TRDRP Grant Types: Independent Research

Grant Mechanism	Maximum Award/Year (Direct Cost)	Maximum Award Duration (Years)	Purpose of Award
Research Award	\$250,000	3	To conduct research based on promising preliminary or formative data that will achieve or advance work of high impact within one or more stated research priorities
Pilot Award	\$200,000	2	To gather preliminary data or demonstrate proof-of-principle with potential for high impact within one or more stated research priorities
New Investigator Award	\$200,000	3	To support and enable new investigators to initiate an independent research program with potential for high impact within one or more stated research priorities



# Scoring & Review Criteria

## Research Award; Pilot Award; New Investigator Award

- Standard NIH scoring system that is based on the 1-9 scale
- Each application is scored on these criteria:

### Criteria Set-1 (30% scoring weight)

- Responsiveness to intent of the award type
- Tobacco-relatedness
- Innovation

### Criteria Set-2 (50% scoring weight)

- Significance
- Research plan
- Near-term leveraging potential (Pilot & New Investigator Awards)

### Criteria Set-3 (20% scoring weight)

- Investigators
- Environment
- Community engagement & communications plan

# TRDRP Grant Types: Training

Grant Mechanism	Maximum Stipend /Year	Maximum Award Duration (Years)	Purpose of Award
<b>Postdoctoral Award</b>	\$60,000 at least 75% effort	3	Support the mentored training of postdoctoral investigators with clear and direct commitment to and potential for contributing to the advancement of one or more stated research priorities.
<b>Predoctoral Award</b>	\$30,000 at least 75% effort	3	Support the mentored training of predoctoral students with clear and direct commitment to and potential for contributing to the advancement of one or more stated research priorities.

# Scoring & Review Criteria

## Postdoctoral Award & Predoctoral Award

- Standard NIH scoring system that is based on the 1-9 scale
- Each application is scored on these criteria:

### Criteria Set-1 (50% scoring weight)

- Qualifications of the applicant
- Training plan

### Criteria Set-2 (25% scoring weight)

- Mentor's qualifications and commitment
- Environment
- Community engagement and communication plan

### Criteria Set-3 (25% scoring weight)

- Research plan
- Tobacco-relatedness

# Scoring & Review Criteria

## Other Considerations

- Budget: Appropriate level, overlap and out-of-state contracts
- Protection of Human Subjects from Research Risk
- Inclusion of Women, Minorities and Children in Research
- Care and Use of Vertebrate Animals in Research
- Biohazards

# Community Engagement

- A community engagement and communications plan is expected to be integrated into all award mechanisms at a level appropriate to the type of research being proposed (including all biomedical, socio-behavioral, and policy)
- Investigators are encouraged to consider novel approaches to engage community members and organizations in a manner that is complementary to the proposed project
- Investigators are expected to report annually on these activities
- Resources describing framework and application of Community Engagement in academic research can be found on [TRDRP website](#)

# Key Guidance to Applicants

- Access to application submission material is dependent on programmatic approval of the LOI, which must be submitted before the LOI deadline
- New applications that include cannabis must also be related to tobacco or tobacco-related disease
- Proposition 56 requires that all research dollars must be used within California – plan your project and budget accordingly
- TRDRP staff are available to clarify new priorities and grant requirements
- Applications originally submitted in grant cycle 2019A, and not resubmitted in grant cycle 2019B, are eligible for resubmission in response to this 2020 Call for Applications

# Q & A

# How to submit a proposal (LOI and application) in SmartSimple

*presented by*

Research Grants Program Office (RGPO)  
Contracts and Grants Unit (C&G)

- C&G works in collaboration with TRDRP, serving as interface on administrative and procedural aspects of your **Letter of Intent (LOI)** or **Application** and their submission and review process.
- Contact information:
  - **Email: [RGPOgrants@ucop.edu](mailto:RGPOgrants@ucop.edu)** (Best method)
  - **Phone: 510-987-9386**



# SmartSimple Support

Contact RGPO Contracts and Grants for all technical issues, including user account retrieval.

- Email: [RGPOgrants@ucop.edu](mailto:RGPOgrants@ucop.edu) (preferred)
- Phone: **510-987-9386**
- Visit TRDRP website for the 2020 call for applications and related information ([TRDRP.org](http://TRDRP.org))
- Additional instructions: <http://www.trdrp.org/funding-opportunities/application-submission-grants-management%20.html>

# Key Dates & Tips

Action	Due Date
<b>Letters of Intent (LOI) Due</b> (Required for new & resubmissions)	<b>Thursday, November 14, 2019</b> <b>12:00 Noon PT</b>
LOI Notification	Rolling basis
<b>Full Applications Due</b> (Inclusive of Institution Approval)	<b>Thursday, January 23, 2020</b> <b>12:00 Noon PT</b>

- All materials must be submitted through SmartSimple
- Detailed instructions are provided on the website and in SmartSimple
- **Start early** to become familiar with SmartSimple
- **Submit early**: LOIs are approved on rolling basis; no late LOIs or applications will be accepted

# Accessing SmartSimple

Login to SmartSimple: <https://ucop.smartsimple.com/>

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CALIFORNIA

**Returning users  
login here**

## Welcome to Research Grants Program Office | UCOP

The Research Grants Program Office (RGPO) oversees a broad grantmaking portfolio of over \$100 million a year to support research that is critical to California, the nation and the world. RGPO programs enhance University of California's research capacity and excellence, which helps attract top faculty, graduate students, government funding and companies to our state.

The SmartSimple Grants Management System is now accepting letters of intent (LOIs) and applications for the Tobacco-Related Disease Research Program (TRDRP). For information regarding the 2019 call for applications, please visit TRDRP's website at [www.trdrp.org](http://www.trdrp.org)

## Principal Investigator Registration

Register Here

**First-time users  
register here**

## Login to SmartSimple

Email:

Password:

Enter Password

Login

[Forgot Password?](#)

[Security](#)

# Creating an Account on SmartSimple

<https://ucop.smartsimple.com>

Enter your institution and complete your applicant contact information.

If you receive a message that an account with your email address already exists, return to the main login page and click “**Forgot Password.**”

### Institution Information

**Instructions**  
Please start typing the name of your institution. A dropdown list will appear, in order to select your institution. If the name does not exist, [search the IRS database](#).

\* Institution Name

### Contact Information

\* Email

\* First Name

\* Last Name

\* Address

\* City

\* Country

United States


\* State / Province

-- Select One --

\* Zip / Postal Code

\* Telephone Number

☐ I'm not a robot

  
reCAPTCHA  
[Privacy](#) - [Terms](#)

Submit

# Preparing and Submitting an LOI

UNIVERSITY OF CALIFORNIA

Privacy & Security AGPI2 Gee

Home Available Funding Opportunities Historical Applications

## Available Funding Opportunities

List of available funding opportunities below includes both open and upcoming opportunities. All times are in military time and in the Pacific Time Zone.

Search

Name	Description	Policies and Guidelines	LOI Deadline	Full Application Deadline	
TRDRP 2019A - Cornelius Hopper Diversity Award Supplement	Train promising individuals from underrepresented communities and/or those who wish to pursue careers in one or more stated research priorities focused on underserved communities.	<a href="#">CHDAS_Application_Instructions.pdf</a>	09/27/2018 12:00:00		<a href="#">Info</a> <a href="#">Apply</a>
TRDRP 2019A - High Impact Research Project	Conduct research that will address tobacco-related health disparities or new and emerging tobacco products.	<a href="#">IR_Application_Instructions.pdf</a>	08/16/201 12:00:00	09/27/2018 12:00:00	<a href="#">Info</a> <a href="#">Apply</a>

1. Click on the “**Available Funding Opportunities**” tab in the upper right corner.
2. Find the row that corresponds to the award you’re interested in and click “**Apply.**”

# LOI Submission Steps

UNIVERSITY  
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CALIFORNIA

Privacy & Security Jane Doe

Outstanding Opportunities Historical Applications

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Main

Notes

Templates and Instructions:



[IR\\_Application\\_Instructions.pdf](#)

1,919 KB - 07/18/2018 6:31pm

Click the section headings to access and complete each section of the LOI.

Download instructions

Preview

Total Files: 1

TITLE PAGE

APPLICANT / PRINCIPAL INVESTIGATOR

PROJECT INFORMATION

BUDGET

SIGNATURE PAGE

Application ID: T29IR0259

\* Project Title:

100 characters left

\* Project Duration (year):

\* Project Start Date:

\* Project End Date:

Click "Submit LOI" to submit the LOI.

Save Draft

Submit LOI

Withdraw



TOBACCO-RELATED DISEASE  
RESEARCH PROGRAM

# From Approved LOI to Invited Application

The screenshot shows the University of California portal. The top navigation bar includes 'UNIVERSITY OF CALIFORNIA', 'Home', 'Available Funding Opportunities', 'Historical Applications', and a user profile 'Jane Doe'. The main content area displays 'My Applications' with three cards: 'In Progress Applications' (3), 'Submitted / Under Review Applications' (0), and 'Awarded Applications' (0). The 'In Progress Applications' card is circled in red with a red '1' above it. Below this, a table titled 'In Progress Applications' is shown. The table has columns: RFA, Application ID, Project Title, Type, PI Name, My Role, LOI Deadline Date, FA Deadline Date, and Status. A red '2' is in the top right corner of the table area. The first row of the table is highlighted, and the 'Status' column for the first row is circled in red, showing 'Invited to Full Application' and an 'Open' button.

RFA	Application ID	Project Title	Type	PI Name	My Role	LOI Deadline Date	FA Deadline Date	Status
1	T29(R0228	STOY Test 2	High Impact Research Project	Jane Doe	Principal Investigator	08/16/2018	09/27/2018	Invited to Full Application <a href="#">Open</a>

1. Click on “In Progress Applications.”
2. Locate the row for your submitted **TRDRP LOI**. Confirm approval of your LOI under the “**Status**” Column. Click “**Open**” to begin full application and access instructions and templates.



# Application Submission

Instructions can always be downloaded at the top of each page.

Complete each section of the application. ("Save Draft" frequently to save entered information; review & edit as needed.)

Deadline: 12/05/2019 12:00:00

Templates and Instructions:

[CBCRP\\_Submission\\_Instructions\\_by\\_Award\\_Type.pdf](#)  
20.6 KB - 08/27/2019 12:49pm

Total Files: 1

[Preview](#)

[TITLE PAGE](#) [APPLICANT / PRINCIPAL INVESTIGATOR](#) [PROJECT INFORMATION](#) [PROJECT CONTACTS](#) [BUDGET](#) [ASSURANCES](#) [DOCUMENTATION](#) [SIGNATURE PAGE](#)

Application ID: B26PW1210

\* Project Title:   
72 characters left

\* Project Duration (year):

\* Pr

\* P

When finished, click "Submit to Signing Official."

[Save Draft](#) [Withdraw](#) [Submit to Signing Official](#)

[NEXT >](#)

Download templates and upload required attachments in the Documentation section.



# Budget tab

Click the Budget tab

Click "Open" to start entering information

Templates and Instructions:

INVESTIGATOR

PROJECT INFORMATION

PROJECT CONTACTS

**BUDGET**

ASSIGNMENT >

## Total Project Costs

Action	Owner - Institution	Total DC	Total IDC	Total
Open	Jane Doe 2 - MERCY HOUSING CALIFORNIA	\$141,750	\$42,225	\$183,975
Total		\$141,750	\$42,225	\$183,975

< BACK

NEXT >

Save Draft

Withdraw

Submit to Signing Official

# Budget tab – Adding Institution Contacts

Start typing the name of your signing official into the field and select from the list that populates.

If you cannot find their name in the list, click “Can’t find Signing Official.”  
Then click “Add Signing Official.”

**INSTITUTION CONTACTS** BUDGET SUMMARY BUDGET DETAILS SUBCONTRACTS

**\* Signing Official**

This should identify the individual who is authorized to act for the Applicant Organization, and v conditions for any grant, including the applicable grantor regulations.

Search and select ?

**\* Fiscal Contact**

This should identify the individual at the Applicant Organization who will serve as the authorized

Search and select ?

**\* Contracts and Grants Contact**

This should identify the individual in the Applicant Organization's Contracts and Grants Office, o an award be made, and who will serve as the liaison to the grantor on official grant administrati

Search and select ?

**Can't find the contact you're looking for?**

☒ Can't find Signing Official

☐ Can't find Fiscal Contact

☐ Can't find Contracts and Grants Contact

**Add Signing Official**

# Budget tab – Editing the budget

Translational Research Award Application » **Budget**

[↑ Back to Application](#)



## Budget Instructions:

Please open the budget and carefully read the limits set on the call for applications. If exceeded, system will alert and user is required to adjust the numbers.

INSTITUTION CONTACTS

**BUDGET SUMMARY**

BUDGET DETAILS

**SUBCONTRACT BUDGET DETAILS**

Please click the Edit Budget button below to enter your budget information.

[✎ Edit Budget](#)

Jane Doe 1 - MERCY HOUSING

Budget Summary

**Do not click “Budget Complete”** until you have entered all the necessary budget figures and justification notes – clicking this button will lock your budget and you will not be able to make additional edits.

Save Draft

Budget Complete

# Budget tab – Editing the budget

Scroll down to  
“Personnel Costs.”  
Click “+” to add a new  
row.

Entries will populate  
in the budget  
summary at the top of  
the page.

Enter budget  
justification.

Repeat for all budget  
categories.

## Budget Detail Justification

The budget table on the top of this page is generated from expenses entered in the budget categories below. Please scroll down to the budget categories and click “+” to enter your expenses. Please note you must manually calculate and enter any indirect costs in the budget category section at the bottom of this page. For each budget category, provide all necessary justification. There is no character limit on the budget justification, though it should be concise.

The per year direct cost maximum is: \$250,000.00

The total direct cost maximum is: \$750,000.00

	Year 1	Total
Personnel Costs	\$2,000	\$2,000
Student Tuition Fees, Graduate Student Stipends	\$0	\$0
Other Project Expenses	\$0	\$0
Equipment	\$0	\$0
Travel Expenses	\$0	\$0
Subcontracts	\$0	\$0
Service Contracts and Consultants	\$0	\$0
Direct Costs	\$2,000	\$2,000
Modified Total Direct Costs (MTDC)	\$2,000	\$2,000
Indirect Costs (IDC) Total	\$0	\$0
Total Expenses	\$2,000	\$2,000

### 1. Personnel Costs (Salary and Fringe)

Salaries and Fringe Benefits	Year1	Total
Salary 1	\$2,000	\$2,000
	\$2,000	\$2,000



For each person supported by this grant, describe their contribution to the project.

Justification

Save Clear Close

# Submit to Signing Official

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Privacy & Security Jane Doe

Home Available Funding Opportunities Historical Applications

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Main

Notes

Invite Personnel

**Call for Application Details**  
Name: TRDRP 2019A - High Impact Pilot Award  
Type: High Impact Pilot Award  
Deadline: 09/27/2018 12:00:00

## Templates and Instructions:

[IP\\_Application\\_Instructions.pdf](#)  
1,916 KB - 07/18/2018 6:32pm

Total Files: 1

Preview

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION INSTITUTION CONTACTS BUDGET ASSURANCES DOCUMENTATION **SIGNATURE PAGE**

### \* Applicant Signature

Check the box to indicate that you acknowledge the statement below and type in your full legal name to serve as your electronic signature.

☒ I certify that the statements herein are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. I agree to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of this application.

### \* Applicant Electronic Signature (Type in your full legal name)

Jane Doe

### \* Date

07/19/2018



Save Draft

Withdraw

Submit to Signing Official

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- Additional instructions: <http://www.trdrp.org/funding-opportunities/application-submission-grants-management%20.html>

# Q & A